

GALWAY CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
WORK SESSION
MINUTES

Thursday, August 8, 2019
Regular Session 6:30 PM

MEETING CALLED TO ORDER

The Meeting was called to order by Board of Education President, Dennis Schaperjahn, at 6:30 PM, and was conducted in the High School Library.

PLEDGE OF ALLEGIANCE – was recited

ADDITIONS/REVISIONS TO THE AGENDA – were noted

PUBLIC COMMENT - Mr. Joseph Snider, accompanied by Mr. Wesley Baxter, spoke about the Alternative Property Tax Assessment that could be offered to Galway CSD residents who are veterans and who would be eligible for the exemption. The consensus of members present was to discuss this at the next Board of Education meeting, scheduled for August 22, 2019.

BOARD MEMBERS PRESENT – Dennis Schaperjahn, Jay Anderson, Linda Jackowski, Joan Slagle, Karen English

BOARD MEMBERS ABSENT Michelle Bombard, Stacey-Caruso Sharpe

OTHERS PRESENT

Brita Donovan, Superintendent of Schools; Robert Bonaker, Interim Business Administrator; Michelle McDougall, Elementary School Principal; Employees and Community Members.

PRESENTATIONS – none

SUPERINTENDENT'S REPORT - none

PERSONNEL -

1. Motion L. Jackowski, Second K. English, to:

Approve the four-year probationary appointment of Stephanie Giesselmann as a Mathematics Teacher effective September 1, 2019 – August 31, 2023 in the tenure area of Mathematics at Step 1 Masters of the GTA Salary Schedule. Stephanie Giesselmann has the following initial certifications: Mathematics for Grades 7-12.

In order to be eligible for tenure, individuals receiving a probationary appointment as a classroom teacher must receive annual composite or overall APPR ratings of Highly Effective or Effective in at least three of the four preceding years. If the individual received a rating of Ineffective in the final year of the probationary period, (he or she) will not be eligible for tenure at that time. The regulations do not require that a teacher have Professional Certification at the time of tenure but the District may make it a requirement.

All voted aye to approve the motion. Motion passed. 5 Yes, 0 No

2. Motion J. Anderson, Second L. Jackowski, to:

Approve the four-year probationary appointment of Carter Whalen as an Agricultural Teacher effective September 1, 2019 – August 31, 2023 in the tenure area of Agriculture at Step 1 Masters of the GTA Salary Schedule. Carter Whalen has the following initial certifications: Agriculture 7-12.

In order to be eligible for tenure, individuals receiving a probationary appointment as a classroom teacher must receive annual composite or overall APPR ratings of Highly Effective or Effective in at least three of the four preceding years. If the individual received a rating of Ineffective in the final year of the probationary period, (he or she) will not be eligible for tenure at that time. The regulations do not require that a teacher have Professional Certification at the time of tenure but the District may make it a requirement.

All voted aye to approve the motion. Motion passed. 5 Yes, 0 No

3. Motion L. Jackowski, Second J. Anderson, to:

Approve the probationary appointment of Tina McWhinnie as Account Clerk Typist (Confidential/Management Unit). Start date of August 9, 2019. Pro-rated annual salary of \$37,000.

All voted aye to approve the motion. Motion passed. 5 Yes, 0 No

4. Motion L. Jackowski, Second J. Anderson, to:

Appoint Michael Miller as Jr./Sr. High 2019 Summer School Principal and Michelle McDougall as Elementary 2019 Summer School Principal, for a stipend of \$3,200 for each Principal, effective during July and August, 2019.

All voted aye to approve the motion. Motion passed. 5 Yes, 0 No

APPROVAL OF CONSENT AGENDA

Motion J. Anderson, Second K. English, to accept the following Consent Agenda:

CONSENT AGENDA			
FINANCIAL REPORTS/BOARD MEETING MINUTES			
July 15, 2019	Board Meeting Minutes		
CSE/CPSE RECOMMENDATIONS			
Approve CSE/CPSE Recommendations as presented to the Board prior to the meeting for the following students:			
RESIGNATIONS/OTHER			
Accept the resignation of Amy Daluisio from her Payroll Clerk position effective August 16, 2019.			
APPOINTMENTS			
NAME	DESCRIPTION	RATE OF PAY	EFFECTIVE DATE
Lauren Darlington	Long Term Substitute – 4 th Grade	Per Contract/Step 1 MA (\$46,243)	9-1-19
Kris Toscano	Varsity Boys Soccer Coach	\$2,810/year Level A2	8-19-19
Shaun Evans	JV Boys Soccer Coach	\$1,285/year Level A2	8-19-19
Lynn Prehn	Varsity Golf Coach	\$5,619/year Level D	8-19-19
Karen Decker	Modified Cross Country Coach	\$3,122/year Level C11	8-19-19
Geoff Maliszewski	Varsity Cross Country Coach	\$5,619/year Level D	8-19-19
Ross Hayden	Modified Volleyball Coach	\$1,285/year Level A2	8-19-19
Paula Canell	Modified Volleyball Coach	\$4,040/year Level D	8-19-19
Mark Kalinkewicz	JV Volleyball Coach	\$4,729/year Level D	8-19-19
Michael Glenn	Varsity Volleyball Coach	\$2,810/year Level A5	8-19-19
Jourdan Hinman	Girls Modified Soccer Coach	\$1,285/year Level A2	8-19-19
Rob Martin	Girls Varsity Soccer Coach	\$3,746/year Level B8	8-19-19

Neil LaMare	Volunteer – Volleyball Assistant Coach	0	8-19-19
Carter Whalen	Future Farmers of America	\$1,000/year	8-19-19
William Clark	Pesticide Applicator Licensee	\$1,280/year	8-8-19
Christopher Cook	Pesticide Applicator Licensee	\$1,280/year	8-8-19
Jonathan Taggart	Pesticide Applicator Licensee	\$1,280/year	8-8-19

All voted aye to approve the motion. Motion passed. 5 Yes, 0 No

NEW BUSINESS

1. 1st Reading of the following Policies and Regulation:

4322 Parent Involvement
6610 Accounting of Funds
6620 Reserve Funds
6630 Fund Balance
6700R Purchasing

The Proposed Policies will be considered for adoption during the next Board of Education meeting, scheduled for August 22, 2019.

2. Motion L. Jackowski, Second J. Anderson

To approve a Resolution to Designate Assignment of Fund Balance as of June 30, 2019.

All voted aye to approve the motion. Motion passed. 5 Yes, 0 No

3. Motion J. Anderson, Second K. English

To approve a Resolution to Establish School Tax Warrant for the 2019-2020 School Year.

All voted aye to approve the motion. Motion passed. 5 Yes, 0 No

4. Motion L. Jackowski, Second K. English

To approve a Resolution for a transfer of the Retirement Contribution Payment for the 2019-20 Budget.

All voted aye to approve the motion. Motion passed. 5 Yes, 0 No

5. Motion K. English, Second J. Anderson

To approve a Resolution for an Installment Purchase Agreement with WSWHE BOCES.

All voted aye to approve the motion. Motion passed. 5 Yes, 0 No

6. Motion K. English, Second L. Jackowski

To approve a Resolution for 2018-19 Budget Transfer for BOCES Services for Distance Learning.

All voted aye to approve the motion. Motion passed. 5 Yes, 0 No

7. Motion J. Slagle, Second K. English

To approve a junior class field trip to Salem, Massachusetts on Thursday, October 17, 2019 to see the play "Cry Innocent", visit House of the Seven Gables and to see various other sites in the area.

All voted aye to approve the motion. Motion passed. 5 Yes, 0 No

8. Motion L. Jackowski, Second K. English

To approve a 7th grade class trip to Boston on Monday, May 4, 2019 to visit sites pertinent to their study of the Revolutionary War and the novel *Johnny Tremain* as well as aspects of their science curriculum.

All voted aye to approve the motion. Motion passed. 5 Yes, 0 No

9. Motion K. English, Second L. Jackowski

To Adopt the 2019-2024 Mission Statement, Vision, Core Values and Goals of the Galway Central School District.

All voted aye to approve the motion. Motion passed. 5 Yes, 0 No

10. Motion L. Jackowski, Second K. English

To authorize the Superintendent of Schools to sign the Agreement for Educational Services with Advanced Therapy.

All voted aye to approve the motion. Motion passed. 5 Yes, 0 No

11. Motion K. English, Second J. Anderson

To authorize the President of the Board to sign the Lease Agreement with Advanced Therapy.

All voted aye to approve the motion. Motion passed. 5 Yes, 0 No

12. Motion J. Anderson, Second K. English

To declare the following items as surplus/obsolete, and offer for sale to the highest responsible bidder:
Split Rail Fence: approx. 80 pieces to do approx. 300 linear feet.

All voted aye to approve the motion. Motion passed. 5 Yes, 0 No

There was a discussion as to why the split-rail fence was removed, and whether a reinforced steel guardrail should be installed, for the reasons of safety. The consensus was to refer this to the capital project.

UNFINISHED BUSINESS

- Baseball and Softball fields repair – work progressing and should be finished by end of August
- Track landscaping – work progressing and should be finished by end of August
- Conex Box – work progressing and should be finished by end of August. Need to mow behind.

- Determine if weeds growing in the track can be sprayed – undetermined
- Installation of communication in library (cost estimate) – discussed; no decision. Cost estimate of \$16,000.

MONTHLY

- YTD update on spending/budget by major category: Budget report was distributed.

AS PER BUDGET CALENDAR

- Budget planning will be conducted. Budget Calendar for development of 2020-2021 Budget is being prepared. To be considered by Board of Education at September meeting.

PARKING LOT – TO BE DISCUSSED

YEARLY

- Team leader and department head presentations (Brita Donovan)

ADDITIONAL ITEMS

- Additional building storage of equipment from old bus garage – still being reviewed

COMMITTEE REPORTS

None

Mr. Schaperjahn will be assigning Board members to serve on committees during this 2019-20 school year.

PUBLIC COMMENT

Vicki Weaver, a bus driver for the District, provided the latest information on the new state law that provides for bus cameras to record when vehicles pass a stopped school bus.

Mr. Wesley Baxter commented that he appreciated that his wife was given a tour of the school building regarding all of the improvements being made through the capital project. Mrs. Donovan said she was the person who took Mrs. Baxter on the tour, and commented that she frequently does so and talks about the capital project activity anytime she interacts with the public. It was suggested that three-ring binders be assembled with copies of the monthly progress reports, including before/after photos.

Carter Whelan, the newly appointed Agriculture Teacher, asked about an approval for the FFA field trip that will occur on August 24th. She was assured that it was fine to schedule the field trip as the Board of Education will formally approve when it next meets on August 22nd.

BOARD MEMBER COMMENTS

Mrs. Slagle commented that she appreciates all that Vicki Weaver has done to keep the Board apprised of the new law about the bus cameras to record vehicles that pass a stopped school bus.

Mrs. English commented that it would be better if in the future the seating area for members of the public during Board meetings could be situated closer to the Board of Education members.

Mrs. Jackowski commented that she appreciates the work of Mike Miller and Michelle McDougall for taking on the assignment to serve as Principals of the Summer School, in addition to their regular duties of High School and Elementary Principals.

Mr. Anderson commented that he appreciates the work of Carter Whelan, Agriculture Teacher, for working with the FFA students during this summer.

Mr. Schaperjahn commented that it is great that members of the public attend the Board meetings, and he encourage for more people to attend and participate and offer input to the Board members.

ADJOURNMENT

The Meeting was adjourned at 7:31 PM

Respectfully submitted,
Linda M. Dumblewski
Linda M. Dumblewski
District Clerk

Galway Central School District

Board of Education

Resolution to Designate Assignment of Fund Balance as of June 30, 2019

WHEREAS, New York State laws, Commissioner's regulations, and regulations of the State Comptroller govern the accounting for reserve funds and the assignment of fund balance for school districts, and

WHEREAS, New York State laws limit the annual amount of unassigned fund balance of the General Fund to no more than four (4) percent of the ensuing school year's operating budget;

NOW THEREFORE BE IT RESOLVED that the Board of Education of Galway Central School District does hereby authorize and direct that any available fund balance of the General Fund in excess of four (4) percent of the adopted General Fund operating budget for the 2019-2020 school year that remains after the closing of the financial transactions for the school fiscal year ending on June 30, 2019, be recorded in appropriate amounts as calculated for the potential financial liability of the school district in the following reserve accounts within the General Fund:

Employee Benefit Accrued Liability Reserve	\$ 100,000
Unemployment Insurance Reserve	\$ 75,000
Retirement System Reserve - ERS	\$ 988,000
Retirement System Reserve - TRS	\$ 136,561
Liability Insurance Reserve	\$ 150,000
Property Loss Insurance Reserve	\$ 150,000
Workers' Compensation Reserve	\$ 125,000
Repair Reserve	\$ 300,000
Capital Reserve Fund	\$ 1,750,000
Bus Purchase Reserve Fund	<u>\$ 500,000</u>
	\$ 4,274,561

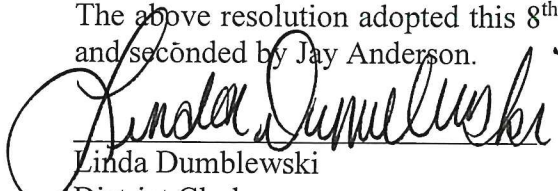
Yes 5

No 0

Abstain 0

MOTION PASSED

The above resolution adopted this 8th day of August, 2019 upon the motion of Linda Jackowski and seconded by Jay Anderson.


Linda Dumblewski
District Clerk

seal

Galway Central School District

MEMORANDUM

TO: Board of Education Members
Brita M. Donovan, Superintendent of Schools
FROM: Robert Bonaker, Interim Business Administrator *Robert W Bonaker*
DATE: July 30, 2019
RE: **General Fund Reserve Report and Board Action Memorandum**

The following recommendations are made re: General Fund reserve accounts/funds for the school fiscal year which ended on June 30, 2019, for consideration during the Board Meeting of August 8, 2019:

- Employee Benefit Accrued Liability Reserve: Section 6-p of the New York State General Municipal Law provides for the establishment of an Employee Benefit Accrued Liability Reserve (EBALR) within the General Fund. The purpose of this reserve is to provide an account from which to pay future possible compensated absences if an employee leaves the service of the District. Examples of a compensated absence are: earned vacation leave days at separation of employment /or accumulated sick leave time payable after retirement. The balance as of 6-30-18 was \$38,968.

I RECOMMEND A CHANGE SUCH THAT THE BALANCE AS OF JUNE 30, 2019 BE **\$100,000**; AN AMOUNT THAT BETTER REFLECTS THE DISTRICT'S POTENTIAL LIABILITY WITHIN STANDARDS REQUIRED BY GASB (GOVERNMENTAL ACCOUNTING STANDARDS BOARD) AND GUIDELINES OF THE STATE COMPTROLLER.

- Unemployment Insurance Reserve: Section 6-m of the New York State General Municipal Law allows school districts to establish this reserve to be accounted for within the General Fund. The purpose of the reserve account is to have money available to pay reimbursements to the New York State Unemployment Insurance Fund for payments made to eligible claimants. As of June 30, 2018, the balance was \$75,000.

I RECOMMEND THAT THE BALANCE AS OF JUNE 30, 2019 REMAIN AT **\$75,000**; WHICH SHOULD BE SUFFICIENT FOR THE NEEDS OF THE DISTRICT DURING 2019-20.

- Retirement System Reserve (ERS): Section 6-r of the New York State General Municipal Law provides for the establishment of a Retirement Contribution Reserve within the General Fund. The purpose of this reserve is to provide an account from which to pay District obligations of the New York State Employees' Retirement System, in case that annual budgeted appropriations are not enough. The balance as of 6-30-18 was \$300,000.

I RECOMMEND A CHANGE SUCH THAT THE AMOUNT OF **\$988,000** BE THE BALANCE AS OF JUNE 30, 2019. THE REASON FOR THIS IS TO BETTER ACCOUNT FOR THE DISTRICT'S POTENTIAL LIABILITY FOR THE EMPLOYER'S CONTRIBUTION FOR THE NYS EMPLOYEES' RETIREMENT SYSTEM.

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Galway Central School District
Reserve Account Memorandum as of 6-30-19
July 30, 2019
Page 2

- Retirement System Reserve (TRS): The Legislature adopted a new law in the 2019 Session to authorize school districts to establish this reserve. The initial amount cannot exceed two (2) percent of the total salaries recorded for the New York State Teachers' Retirement System (TRS) for the school fiscal year that ended 6-30-19. The Board previously authorized this reserve by adopting a resolution during the meeting of May 2, 2019.

I RECOMMEND THAT THE BOARD DESIGNATE THE AMOUNT OF **\$136,561** AS THE AMOUNT TO BE RESERVED FOR THE RETIREMENT SYSTEM (TRS) AS OF JUNE 30, 2019.

- Liability Insurance Reserve: Section 6-n of the NYS General Municipal Law allows school districts to establish this reserve to be accounted for within the General Fund. The purpose of the reserve is to have money available to settle claims that are not covered by the District's liability insurance policies.

I RECOMMEND THAT THE BOARD DESIGNATE THE AMOUNT OF **\$150,000** AS OF 6-30-19. THIS AMOUNT IS IN ACCORDANCE WITH SECT. 6 OF THE GENERAL MUNICIPAL LAW. THIS RESERVE WAS ORIGINALLY ESTABLISHED BY BOARD RESOLUTION ON FEBRUARY 28, 2019.

- Property Insurance Reserve: Sections 1709(8-c) and 1950 (4 cc) of the New York State Education Law allow school districts to establish this reserve to be accounted for within the General Fund. The purpose of the reserve is to have money available to settle claims that are not covered by the District's property insurance policies.

I RECOMMEND THAT THE BOARD DESIGNATE THE AMOUNT OF **\$150,000** AS OF 6-30-19 TO PROVIDE FUNDS FOR A POTENTIAL LOSS THAT MAY NOT BE COVERED BY THE DISTRICT'S PROPERTY INSURANCE POLICIES.

- Workers' Compensation Reserve: NYS General Municipal Law Sect. 6-j allows school districts to establish this reserve to be accounted for within the General Fund. The purpose of the reserve account is to have money available to contribute, if necessary, to the self-funded Southern Adirondack Public Schools Workers' Compensation Plan.

I RECOMMEND THAT THE BOARD DESIGNATE THE AMOUNT OF **\$125,000** TO BE THE BALANCE FOR THIS RESERVE AS OF JUNE 30, 2019. THIS RESERVE WAS ESTABLISHED BY BOARD RESOLUTION ON FEBRUARY 28, 2019.

- Repair Reserve: A Repair Reserve Fund is authorized by General Municipal Law, Sect. 6-d. The purpose of the Repair Reserve Fund is to pay for non-recurring facilities repair costs, capital improvements, or equipment acquisitions. As of 6-30-18, there was \$130,000 in this reserve account.

continued next page

Galway Central School District
Reserve Account Memorandum as of 6-30-19:
July 30, 2019
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I RECOMMEND THAT THE REPAIR RESERVE BALANCE AS OF JUNE 30, 2019 BE THE AMOUNT OF **\$300,000**; AN AMOUNT WHICH WOULD PROVIDE FOR POSSIBLE EMERGENCY FACILITIES REPAIRS.

- Capital Reserve: NYS General Municipal Law Sections 6-c and 6-g allow for a Capital Reserve Fund. The purpose of a capital reserve is to provide part of the local share of a capital project. The amount previously approved by the voters was \$1,750,000.

I RECOMMEND THAT BOARD OF EDUCATION DESIGNATE **\$1,750,000** TO BE PLACED IN THE REESTABLISHED CAPITAL RESERVE FUND AS OF JUNE 30, 2019, AS WAS AUTHORIZED BY THE VOTERS BY THE ADOPTION OF A PROPOSITION DURING THE ANNUAL MEETING ON MAY 21, 2019.

- Bus Purchase Reserve: A Bus Purchase (Capital) Reserve Fund is authorized by Education Law, Sect. 3651. With this fund, school transportation vehicles can be purchased on a direct basis without having to go through the expense to borrow money to pay for the vehicles. The public still needs to authorize the actual purchase each year in a separate proposition, most likely at the Annual Meeting on the third Tuesday in May.

I RECOMMEND THAT THE BOARD OF EDUCATION DESIGNATE THE AMOUNT OF **\$500,000** TO BE ASSIGNED TO THE BUS PURCHASE CAPITAL RESERVE FUND AS OF JUNE 30, 2019. A PROPOSITION TO ESTABLISH THE BUS PURCHASE CAPITAL RESERVE FUND WAS APPROVED BY THE VOTERS DURING THE ANNUAL MEETING ON MAY 21, 2019.

If all the above recommendations are accepted, the amount of fund balance in reserve funds/accounts would be \$4,274,561 as of June 30, 2019. This compares to \$543,968 in reserve funds/accounts as of June 30, 2018; a change of \$3,730,593. The suggested actions for the Board to consider would bring the finances of the District into compliance with the State Laws regarding the retention of unassigned fund balance. As of 6-30-18, the District's unassigned fund balance exceeded the mandatory limitation by \$3,330,85 (by 15.5 percent). If the recommended actions as outlined are taken, then the unassigned balance would be 3.97 percent of the current year 2019-20 budget; a percentage less than the allowed maximum of 4 percent for the retention of unassigned fund balance.

Attached is a proposed resolution which reflects the above recommendations, for the consideration of the Board on August 8, 2019.

Please note that in every case above, the reserves have been generated from existing funds without further impact on the property tax levy.

Thank you for your consideration in this matter.

Enc.

Galway Central School District

5317 Sacandaga Road, Galway, NY 12074

Board of Education

Resolution to Establish School Tax Warrant

for 2019-2020 School Year

August 8, 2019

NOW, THEREFORE BE IT RESOLVED that the Board of Education of Galway Central School District does hereby authorize and direct that the school tax warrant for the 2019-2020 school year be the amount of \$10,832,597, including the STAR aid provided by the State of New York, and does hereby approve the School Tax Warrant document that is attached hereto and made a part of this Resolution.

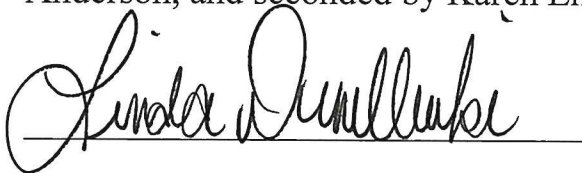
Yes 5

No 0

Abstain 0

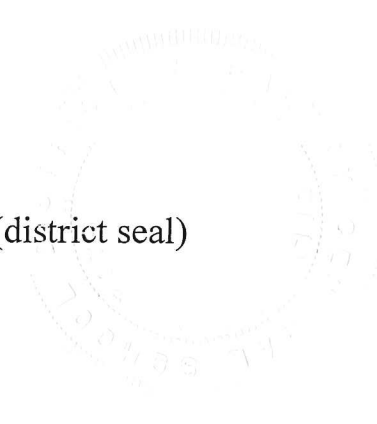
MOTION PASSED

The above resolution adopted this 8th day of August, 2019 upon the motion of Jay Anderson, and seconded by Karen English.



Linda Dumblewski,
District Clerk

(district seal)



TAX WARRANT
(Tax Collector Appointed to Serve on a Salary Basis)
To the Tax Collector of the Galway Central School District
Town of Galway, County of Saratoga, NY

You are hereby directed:

1. To give notice and start tax collection on September 3, 2019 in accordance with the provisions of Section 1322 of the Real Property Tax Law.
2. To give notice that tax collections will end on October 31, 2019.
September 13, 2019 – October 3, 2019 (no penalty); October 4, 2019 – October 31, 2019 (2% interest penalty)
3. To collect taxes in the same manner that collectors are authorized to collect town and county taxes in accordance with the provisions of Section 1318 of the Real Property Law. The School Tax Levy is \$10,832,597 and \$184,680 for the Library Levy.
4. To make no changes or alterations in this tax warrant or the attached tax rolls but shall return the same to the board of education. The board may recall its warrant and tax roll for correction of errors or omissions in accordance with the provisions of Section 1316 of the Real Property Law.
5. To forward by mail to each owner of real property listed on the tax rolls within ten days after the start of collection a statement of taxes due on his property on tax bill forms provided by the school district in accordance with the provisions of Section 922 of the Real Property Tax Law. To forward by mail, without interest penalties, to the office of the county treasurer a detailed tax bill of all state land parcels liable for taxes on the school tax rolls in accordance with provisions of Sections 540 and 544 of the Real Property Tax Law.
6. To receive from each of the taxable corporations and natural persons the sums listed on the attached tax rolls without interest penalties when such sums are paid before the end of the first month of the tax collection period. To add two percent interest penalties to all taxes collected during the second month of the tax collection and to add three percent interest penalties to all taxes collected during any part of the third month of the tax collection period and to account for such sums as income due the school district.
7. To issue receipts only on forms provided by the school district in acknowledgment of receipt of payments of taxes and to retain, preserve and file exact copies of all such receipts issued as required by Section 986 of the Real Property Tax Law.
8. To promptly return this warrant at its expiration and if any taxes on the attached tax rolls shall be unpaid at that time, deliver an accounting thereof on forms showing by town the total assessed valuation, tax rate, the total tax levy, the total amounts collected and the total amounts remaining uncollected as required by Section 1330 of the Real Property Tax Law.

This warrant is issued pursuant to Sections 910, 192 and 194 of the Real Property Tax Law and is delivered in accordance with Sections 1306 and 1318 of this law. It is effective immediately after it is properly signed by a majority of the members of the board of education. This warrant shall expire on the date stated above unless a renewal or extension has been endorsed on the face of this warrant in writing in accordance with Section 318, subdivision 2 of the Real Property Tax Law.

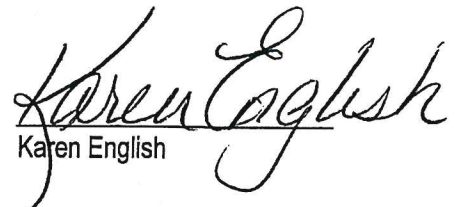
Given under their hands this 8th day of August, 2019.

Signatures of members of the Board of Education:

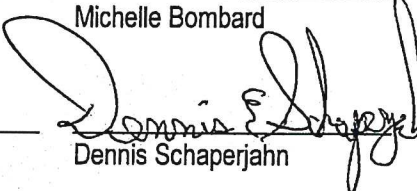

Jay Anderson


Michelle Bombard

Stacey Caruso-Sharpe


Karen English


Linda Jackowski


Dennis Schaperjahn


Joan Slagle

Galway Central School District

5317 Sacandaga Road, Galway 12074

Board of Education

RESOLUTION FOR INSTALLMENT PURCHASE AGREEMENT

WHEREAS, the Board of Education of Galway Central School District desires to authorize the Washington-Saratoga-Warren-Hamilton-Essex BOCES to enter into a (five) 5 year lease in order to furnish certain services to the District pursuant to Education Law 1950(4)(ij), those services being: CoSer 504, Instructional Technology Services.

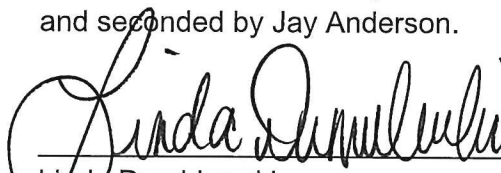
NOW, THEREFORE, it is

RESOLVED, that the Board of Education of Galway Central School District authorizes the Washington-Saratoga-Warren-Hamilton-Essex BOCES to lease, on the District's behalf, for the provision of said services to the District not to exceed \$133,520; (principal plus interest) plus related borrowing fees, plus yearly support and coordination fees during the term of this lease, subject to the approval of the Commissioner of Education, for a period of five (5) years; during the 2019-20 school year until the 2023-24 school year.

Yes 5 No 0 Abstain 0

MOTION PASSED

The above resolution adopted this 8th day of August, 2019, upon the motion of Karen English and seconded by Jay Anderson.



Linda Dumblewski
District Clerk

(District seal)



2019-20 Installment Purchase Agreement - District Proposal

1. Preliminary Information

School District Name	District BEDS CODE	COSER #	Program serial number (PSN)
Galway CSD	52 07 01 04 0000	504	
Title of COSER	TOTAL OF CONTRACT Amount	Name of the Lender for Installment Purchase	Annual Interest Rate for Installment Purchase Agreement
Learning Technology	\$141,658.80	Bank of America	2.096%

2. Source-Budget Appropriation

3. Financial Request

	Cost
Total Cost of Materials & Equipment	\$133,519.58
Cost of Financing (Interest) over the life of the lease	\$8,139.22
Cost of Installation, coordination or services provided by BOCES	\$0
Totals:	\$141,658.80

4. Annual Installment Payment Schedule

		Loan Amortization			
date	funding	payment	interest	principal	balance
8/16/2019	133,519.58				133,519.58
6/30/2020		28,331.76	2,440.98	25,890.78	107,628.80
6/30/2021		28,331.76	2,255.90	26,075.86	81,552.94
6/30/2022		28,331.76	1,709.35	26,622.41	54,930.53
6/30/2023		28,331.76	1,151.35	27,180.41	27,750.12
6/30/2024		28,331.76	581.64	27,750.12	-
	133,519.58	141,658.80	8,139.22	133,519.58	

Tax Exempt Rate: 2.096%

WAM: 2.908yrs

5. Please enter the rationale for purchase.

Galway CSD's current printers and copiers were outdated and not being serviced properly by the previous service contract company. We sought a new company to evaluate our printing and copying needs, provide new printers and copiers to meet those needs, and provide an appropriate and responsive service plan.

6. Enter the date of the district resolution. 6/2/2019 for the 2019-2020 SY
 - a. Upload the signed resolution document
7. Enter the date of the BOCES resolution.
 - a. Upload the signed resolution document
8. Materials/Equipment to be purchased
9. Select method of purchase
Quotes?
10. Please use this link to submit any other relevant materials or evidence of goods purchased their prices, and purpose

BOARD OF EDUCATION
GALWAY CENTRAL SCHOOL DISTRICT
RESOLUTION FOR 2019-2020 BUDGET TRANSFER:
Retirement Contribution Payment

WHEREAS, there is a need to transfer appropriations within the adopted 2019-2020 General Fund operating budget in order to account for the required employer contribution to the annuity account of a teacher who retired effective June 30, 2019, and

WHEREAS, said transfer can be made within the appropriations allocated in the budget for employee health insurance, without an impact to the original amount of the adopted budget;

BE IT HEREBY RESOLVED, that the Board of Education of Galway Central School District authorizes and directs an adjustment to the general appropriations of the Galway Central School District for the fiscal year 2019-2020 to provide for the proper expenditure of the appropriations as follows:

<u>Purpose:</u>	<u>From:</u>	<u>To:</u>	<u>Amount:</u>
<u>Employer Contribution to Annuity Account</u>			
	A9060.800-00-0000 Health Insurance	A9089.800-00-0000 Employee Benefits (Other)	\$12,250

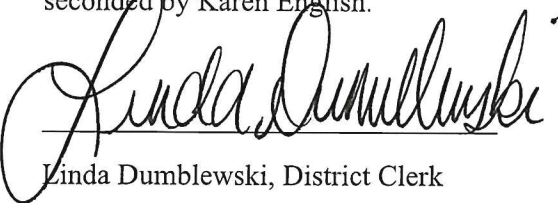
Yes 5

No 0

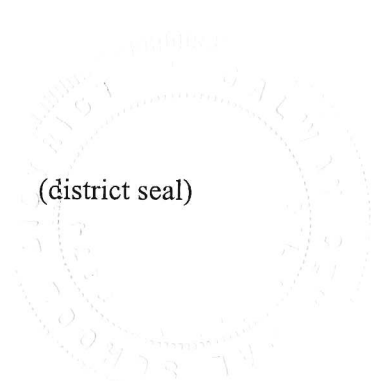
Abstain 0

MOTION PASSED

The above resolution adopted this 8th day of August, 2019, upon the motion of Linda Jackowski and seconded by Karen English.


Linda Dumblewski, District Clerk

(district seal)



**BOARD OF EDUCATION
GALWAY CENTRAL SCHOOL DISTRICT
RESOLUTION FOR 2018-19 BUDGET TRANSFER:**

BOCES Services for Distance Learning

WHEREAS, there is a need to transfer appropriations within the prior year 2018-19 General Fund operating budget in order close out the accounting for BOCES services, specifically for the reimbursement of costs associated with the delivery of the Distance Learning instruction, and

WHEREAS, with the approval of the requested transfer, the expense would be made eligible for direct reimbursement from BOCES, and then also state aid,

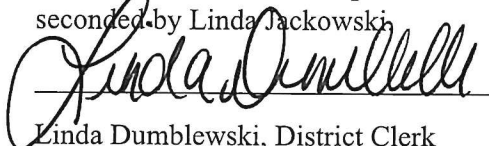
WHEREAS, said transfer can be made within the appropriations previously allocated in the budget for BOCES services; codes that were not otherwise obligated, without an impact to the original amount of the adopted budget;

BE IT HEREBY RESOLVED, that the Board of Education of Galway Central School District authorizes and directs an adjustment to the general appropriations of the Galway Central School District for the prior fiscal year of 2018-2019 to provide for the proper expenditure of the appropriations as follows:

<u>Purpose:</u>	<u>From:</u>	<u>To:</u>	<u>Amount:</u>
<u>BOCES Services for Distance Learning Instruction:</u>			
	A2630.490-10-0000 BOCES Services Inst. Technology	A2110.490-05-0000 BOCES Services Distance Learning	\$34,835
	A2280.490-05-0000 BOCES Services Occupational Ed.	A2110.490-05-0000 BOCES Services Distance Learning	\$25,822
	A2250.490-05-0000 BOCES Services Special Ed.	A2110.490-05-0000 BOCES Services Distance Learning	\$9,331

			TOTAL	\$69,988
Yes 5	No 0	Abstain 0	MOTION PASSED	

The above resolution adopted this 8th day of August, 2019, upon the motion of Karen English, and seconded by Linda Jackowski.


Linda Dumblewski, District Clerk

(seal)